

## School Advisory Committee Minutes

October 21, 2021

Location: Cafeteria (Face-to-Face)

5:30 p.m.

***We are a Title One School***

Mrs. Reid welcomed everyone and acknowledged teachers and staff that were in attendance. She called the meeting to order at 5:40 p.m. Mrs. Coleman took attendance of the committee members that were in attendance:

### **Review of minutes**

Mrs. Coleman read the minutes from the meeting held on September 15, 2021. Ms. Lovett made a motion to accept the minutes as they were read. Ms. Taylor second the motion. There was a unanimous vote by the committee to accept the minutes into the official records.

### **Old Business**

None

### **New Business**

#### **School Advisory Committee (Nominations)**

The School Advisory Committee members and their responsibilities were discussed. Mrs. Reid opened the floor for nominations. Ms. Stephanie Taylor was nominated to serve as a non-instructional member. Mr. Stephen Jones and Ms. Melissa Lovett were nominated to serve as teacher representatives. Ms. Candace Leroy was nominated to serve as a parent representative. The current committee held discussion and unanimously voted to accept all nominations. The vote to make all members official and placed on the SAC composition will take place at the November meeting.

#### **School Environmental Safety Incident Report (SESIR) Data**

Ms. Blue explained the purpose of the School Environmental Safety Incident Report. She stated that going forward, she will discuss and provide data from the School Environmental Safety Incident Report in every meeting. She explained how the report reflects severe behavior referrals. She advised that our school had one referral (a fight) written in this school year. She asked parents to speak to their children regarding appropriate behavior in school.

#### **Parent Compact (Update)**

Ms. Blue spoke about the parent compact and explained that 75% of the signed parent compact must be returned. She said that it will be determined which parents have not returned their signed parent compact forms and a second form will be sent home. She did ask parents to read, sign and return the forms.

### **School Accountability Funds**

Ms. Blue explained that every school has two types of funding that is governed by our SAC. She said that the school accountability funds are distributed yearly, and that amount is based on student enrollment. She explained that the school recognition funds are distributed based on an increase in school grades. She said that currently our school has \$26, 885.36 in school accountability funds and \$3,243.00 in school recognition funds. Ms. Blue stated that based on the votes of our past SAC committee, the remaining balance in the school recognition funds have already been earmarked for student incentives. Ms. Blue spoke about the i-ready program. She advised everyone that the district is paying for the program this year. However, we have a balance of \$3,230.00. She also spoke about the student rewards and incentives and how we were renting machines (snow cones, cotton candy, and popcorn). She suggested that we could use the funds to purchase those machines.

Mrs. Reid opened the floor for discussion. She asked about machines that were purchased in the past. Ms. Blue explained that those machines were the personal property of a staff member. Mrs. Coleman made a motion to use money from the school accountability funds to pay the balance for the i-Ready Toolbox. Ms. Lovett second the motion. The SAC committee held discussion and unanimously voted to use the school accountability funds to pay the i-Ready balance in the amount of \$3,230.00. Mrs. Coleman made a motion that funds from the school recognition funds be used to purchase the mentioned machines after we get quotes from approved vendors. Mrs. Reid second the motion.

### **Principal's report**

Ms. Blue advised that three teachers had been hired (kindergarten, Pre-K, and ASD). She spoke about the 21<sup>st</sup> CCLC program and advised that we had funding that was approved for an additional academic camp. She advised that the funding is for salary and teaching material. She said 2<sup>nd</sup> through 5<sup>th</sup> grade students will participate in the SOAR camp where they will receive academic assistance in reading, math, writing, and science. The camp will be held on Tuesday through Thursday from 2:30 until 4:30. She told parents that flyers will be sent home with the students and the start date of the camps will be indicated on the forms. Ms. Blue spoke about the partnership with Boyd Anderson and explained how the Latinos in Action tutoring program will benefit our kindergarten, second, and third grade students. She spoke about the W.I.N. time that is infused in the daily class schedules and how the Elementary and Secondary Emergency Relief Funding is used for teachers to pull out our fragile students. Ms. Blue encouraged parents to have an open dialogue with their child's teacher. She reminded parents that after the diagnostics, the i-Ready program placed their child on an educational path within the program. She encouraged parents to allow their children to log into i-Ready and complete lessons in reading and math. Ms. Blue advised everyone that painters are on the campus prepping for the painting of the entire exterior of the school.

Mrs. Reid opened the floor for discussion.

A parent asked what if we have anyone on staff to interpret for ESOL parents. Ms. Blue introduced

Ms. Cadet and explained that she is usually at every SAC meeting for the purpose of interpreting. She is also available to interpret throughout the school day for teacher/parent conferences. A parent asked what is being done for ESOL students. Ms. Blue explained that teachers are required to have training for teaching ESOL students. She spoke about some of the strategies that teachers use for those students.

Ms. M. Lovett made a motion to adjourn the meeting. Mrs. Coleman second the motion. The meeting was adjourned at 5:30 p.m.

*These minutes were recorded and transcribed by Jacqueline Blocker-Coleman, School Advisory Committee Secretary.*